

# Job Posting



## Ice Rink Assistant Manager

### Parks and Recreation Department

The City of Webster Groves is accepting applications for a full-time Ice Rink Assistant Manager.

Assist in the operations, oversight and administration of the ice rink. Exercises direct supervision over rink staff, and indirect supervision of maintenance staff. Coordinates Learn-to-Skate program, schedules and coordinates part-time staff schedules and use of ice arena facilities, maintain relations with user groups, and provide support of rink maintenance activities. Works under the general direction of the Ice Rink and Facility Superintendent and Director of Parks and Recreation. Must have knowledge of programs, activities, equipment and procedures involved in operating an ice rink. Frequently assumes physically demanding positions, such as stooping, squatting and climbing, with ability to perform heavy manual labor for short periods of time in a cold environment.

#### Required:

1. Bachelor's Degree in Parks and Recreation management with two (2) years progressive experience in rink management or similar, and minimum of one (1) year of supervisory experience.

#### OR

2. Seven (7) years progressive experience in rink management or similar experience in lieu of bachelor's degree.

Professional certification or ability to obtain is desirable. Previous experience operating a Zamboni and other rink maintenance equipment preferred, but not required. Valid driver's license is required.

Regular schedule is Monday through Friday, however the ability to work overtime, including evenings, weekends and holidays is required. Starting salary range is **\$40,612 - \$48,737 annually**. Excellent benefits, including LAGERS pension program at L12 level (1.75%), tuition reimbursement and scholarship program through Webster University.

**Application Deadline:** Wednesday, May 19, 2021

**Send Application to:** Employment application is required. Resume will not be considered without a completed City application.

- **APPLICATIONS:** available online at:  
<http://webstergroves.org/onlineemploymentapp> or
- Recreation complex (33 E. Glendale Ave., 63119)
- City Hall (4 E. Lockwood Ave., 63119)

For more information visit [www.webstergroves.org](http://www.webstergroves.org)

**Equal Opportunity Employer**