



JOB ANNOUNCEMENT

Maryville Parks & Recreation

1407 N. Country Club Road Suite 200, Maryville, MO 64468

Office 660.562.2923 · Fax 660.562.3829

Job Title: Recreation Supervisor

Department: Maryville Parks and Recreation

Opening Date: 7/14/2021

Closing Date: 7/30/2021

Description: Under the direction of the Parks and Recreation Director, this position is responsible for the management of all athletic and recreation programming. Primary responsibilities include scheduling all activities, programs, leagues and events; budget review and cash handling; marketing and social media coordination; oversight of inventory and supplies; maintenance inspection; supervision of full-time and part-time staff.

Qualifications: Bachelor's degree or equivalent from college or university; and 1 year of progressive responsibility related experience and/or training; or equivalent combination of education and experience is required. Bachelor's degree in Parks and Recreation Administration or a related field preferred. Valid Missouri Driver's License required. Basic first aid, CPR and AED certification required. Experience with overseeing an operational budget preferred. Experience with athletics, aquatics, and recreation programming preferred.

Schedule: The work schedule is generally 40 hours per week. Must be able to work evenings, weekends and Holidays based upon department needs.

Salary/Benefits: Starting salary between \$30,992 - \$34,923 DOQ. Benefits include Health, Dental, and Vision Insurance, and Lagers Retirement.

How to Apply: Please submit application and resume to Maryville Parks and Recreation, 1407 N. Country Club Rd, Suite 200, Maryville, MO 64468 or email to City Clerk at: swood@maryville.org. Applications are available at the Maryville Community Center, Maryville City Hall or online at www.maryville.org and www.maryvilleparks.org. EOE/AA