



AQUATIC SPECIALIST

JOB SUMMARY

The City of Ballwin has an opening for an Aquatic Specialist. This is a year-round, non-exempt, full-time position with benefits. Under the direct supervision of the Aquatic Manager, the Aquatic Specialist will assist in managing the City's two aquatic facilities, The Pointe at Ballwin Commons and North Pointe Aquatic Center. Starting pay is \$42,369.

ESSENTIAL JOB FUNCTIONS

- Assist with the supervision of both aquatic facilities;
- Implement recreational aquatic programs, activities, and special events;
- Plan, manage, and supervise the year-round swim lesson program;
- Assist the Aquatic Manager with daily maintenance of the aquatic facilities, including backwashing, pool chemistry, mechanical systems, and cleaning;
- Responsible for the scheduling, ordering, and management of the North Pointe concession stand;
- Assist with recruiting, hiring, training, scheduling, and evaluating all aquatic personnel;
- Other duties as assigned.

SKILLS & ABILITIES

- Thorough knowledge of the principles, practices and techniques utilized in running an indoor and outdoor aquatic facility to include: organizing, supervising staff, maintaining pool chemistry, mechanical systems, running aquatic programs, special events, and recreation programs;
- Knowledge, training, and practical application of a progressive swim lesson program with teaching and coordinating instructors;
- Ability to work weekends, early morning, late evenings, and some holidays;
- Knowledge of supervisory methods and techniques, and a strong ability to recruit, hire, and train staff.

EDUCATION, CERTIFICATION & EXPERIENCE

Graduation from an accredited college or university. Degree in Recreation or closely-related field preferred. Two years of progressive aquatic experience. Possess current lifeguard, First Aid, CPR and AED certifications (American Red Cross preferred). Possess a valid American Red Cross Lifeguard Instructor Certification or obtain within the first year of employment. Possess a valid American Red Cross Water Safety instructor certification or obtain within the first year of employment. Possess a valid NRPA Aquatic Facility Operator (AFO) certification or NSPF Certified Pool and Spa Operator (CPO) certification or obtain in the first year of employment. Must have a valid driver's license.

[APPLY ONLINE AT BALLWIN.MO.US](http://BALLWIN.MO.US)